

Ministry of Education, Youth and Sports of Ukraine  
Institute of Innovative Technology and Education  
Lviv regional state administration, Department of Education and Science  
Lviv Polytechnic National University  
Ukrainian Engineering and Pedagogical Academy  
Uzhgorod National University  
European University. Lviv Branch  
HEARI «The Research Center of "Lviv Polytechnic"»  
Catholic University of Lublin (Lublin, Poland)  
Ukrainian Association of Psychologists and Work and Organisational Psychologists



## VI International Scientific-Practical Conference ADMINISTRATION IN EDUCATION April 18 – 19, 2013

### The Informational Letter

On behalf of the Organizing Committee we are delighted to invite you to participate in the VI International Scientific-Practical Conference “Administration in Education”, that will be held on the 18-19 of April, 2013 at Lviv Polytechnic National University, Lviv, Ukraine.

The working languages of the conference are Ukrainian, Russian, English, and Polish.

#### The conference includes:

- Plenary and sessions considering following issues:
  - Legal issues of management at educational institutions;
  - Mechanisms of governance in educational management;
  - Quality management system of professionals’ training;
  - Psychological-pedagogical issues of administration in education;
  - Current questions of organizational psychology;
  - Economical questions of teaching and education;
  - Methodological and methodical aspects of teaching management in universities;
  - Modern educational institution and civil society (media, PR, etc.)
- Master classes;
- Roundtable;
- Educational literature Fair;
- Cultural entertainment.

#### For participation in the conference it is necessary:

1. To fill in a registration form (enclosed), and to send it by e-mail with your abstract and annotation attached ([ipp-dc@polynet.lviv.ua](mailto:ipp-dc@polynet.lviv.ua) or [owved@mail.ru](mailto:owved@mail.ru))
2. To pay registration fee by March, 20<sup>th</sup>. Bank account: 26007000001560, ЄДРПОУ 19325710, МФО 325213 в ПАТ «Фольксбанк» м. Львова, отримувач – ННЗ ВО «ДЦ ЛП» з поміткою «За участь [surname] у конференції «Управління в освіті». The registration fee is €30.

The registration costs also can be paid in cash upon arrival to the conference.

- Registration fee includes organizational costs, the conference programme and collection of abstracts edition. Accommodations and meals are to be paid separately.
- There will be an opportunity to admit scientific articles for publication in specialized scientific journals.
- Also your articles can be published in the Internet edition “Social technical systems”.
- The invitations for participants will be sent on April, 5<sup>th</sup>.

## Requirements for Abstracts to be Published

- 1) Abstract. Scope of an abstract: 2 pages A4, MS Word (each extra-page costs additionally 25 UA).
- 2) Font: Times New Roman 14; Borders: left – 25, right, top, bottom – 20; Spacing – 1,5.
- 3) Abstract Arrangement:
  - 1 – Appellation of your speech (text alignment – center, bold letters, caps letters, font 14);
  - 2 – All authors' names, surnames (text alignment – center, in bold letters);
  - 3 – Name of institution (organization, university), address, e-mail (text alignment – center);
  - 4 – Text of the abstract (after 2 lines of space);
  - 5 – References.
- 4) Annotation in Ukrainian language. For participants from abroad translation will be prepared by the Organizing Committee.

### *Example*

**Informational Technologies  
as a Factor of Educational Process**

**Mrs. Olena Sazonova**  
Lviv Polytechnic National University  
79013, S.Bandery Str., 12, Lviv, Ukraine, [owved@mail.ru](mailto:owved@mail.ru)

### **Organizing Committee**

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Lviv Polytechnic National University. Institute of Law and Psychology.  
Department of Psychology, Pedagogy and Social Management.  
Tel: +38 032 258 26 23; fax: +38 032 258 21 05.; e-mail: [ipp-dc@polynet.lviv.ua](mailto:ipp-dc@polynet.lviv.ua); [luda.sobutska@gmail.com](mailto:luda.sobutska@gmail.com)  
Executive secretary: Mrs. Olga Shved, PhD  
Secretary: Ms. Lyudmyla Sobutska +38 (097) 2624124

### **REGISTRATION FORM**

#### **VI International scientific-practical conference “Administration in Education”**

Family Name \_\_\_\_\_

Given Names \_\_\_\_\_

Employer \_\_\_\_\_

Position you hold \_\_\_\_\_

Scientific Degree \_\_\_\_\_

Mail address \_\_\_\_\_

Tel., e-mail \_\_\_\_\_

My plans are (ticked below)

- to make a presentation at plenary session;
- to make a presentation at sections session;
- to participate in roundtable session;
- to be non-collegiate;
- to admit educational materials to the Literature Fair.

Section (approximately) \_\_\_\_\_

Topic of your presentation \_\_\_\_\_

Technical issues and hardware needed \_\_\_\_\_

Your suggestions about main issues for the conference \_\_\_\_\_

Other \_\_\_\_\_

Do you need accommodation?

- no
- yes: please contact the Organizing Committee.